



THE UNIVERSITY OF WARWICK AND THE HONG KONG POLYTECHNIC UNIVERSITY MANUFACTURING ALUMNI ASSOCIATION LIMITED

Executive Committee Report 2005

The Executive Committee of this session has defined 3 main tasks in 2005:

1. Apply for joining The Federation of Hong Kong Polytechnic University Alumni Associations (FHKPUAA)
2. Establish membership system
3. Create a stable, long-lasting web site

The basic requirement of FHKPUAA is that not less than 90% of the member of the alumni association is Polytechnic Diploma / Polytechnic University award holder. Due to historical development of IGDS, it is necessary to establish a membership system with information on type of award (Joint Award or Warwick award) of members.

Membership registration system was established, graduates need to complete registration form to become member of the Alumni Association. As the financial situation of the Alumni Association is deteriorating, the Executive Committee has resolved to charge membership fee. The membership structure was changed to:

- ◆ Life member – one-off membership fee of HK\$500.-
- ◆ Ordinary member – annual membership fee of HK\$100.-
- ◆ Associate – students, exempted from membership fee

Relevant amendments to Memorandum & Articles of Association were passed in the Extraordinary General Meeting held on 23 July 2005.

As at 20 October 2005, there are 209 registered members of which 109 are Joint Award, 70 are Warwick Award, 22 Associates and 8 with award status not yet identified. As only 61% of members are Joint Award holders, the Executive Committee decided to delay joining FHKPUAA until our membership constituent meets the requirement.

The new website www.igds-alumni.org was launched in June 2005. All future events, activities report, photos will be posted on the website. A Forum for students and a Forum for MIEE/CEng application were also setup on the website.

The Executive Committee has invited Dr. W.K. Lo and Dr. Peter Wong as new Honorary President of the Alumni Association this year.

Various activities were organized this year, which include boat trip, golf day, technical visit to KMB Kowloon Bay Depot, professional seminars and experience sharing etc. to cater for member's different interests. Of course, the highlight is the memorable Annual Dinner 2005 at Mariners' Club to celebrate The University of Warwick 40th, WMG 25th and Hong Kong IGDS 16th anniversary. The Activities Calendar is shown in Appendix A.

For finance, please refer to audited account ended 31 March 2005, which showed deficit.

Warwick Manufacturing Group has provided funding of GBP 3,000.- (equivalent to HK\$ 40,530.95) for special events to celebrate WMG 25th anniversary. This was received in July 2005. Together with collection of membership fee, the bank/cash balance at 30 October 2005 was HK\$ 89,125.27.

By Order of the Executive Committee

The IGDS Alumni Executive Committee 2005	
Honorary Advisor Dr. Amanda Dowd Prof. W.S. Lau Prof. T.C. Lee	Honorary President Ir. Cammy Chan Dr. T.L. Ng Dr. K.P. Pau Dr. Henry Tseng Mr. Roy Chung Dr. W.K. Lo Dr. Peter Wong
President Mr. Kennex Kan Vice President Ms. Jane Wong Hon. Secretary Ms. Donna So Hon. Treasurer Mr. Eric Mok Executive Committee Ms. Christine Chu Mr. Jackson Wan Mr. Chris Wong Mr. William Wong	Sub-Committee Membership – Jane Wong, Chris Wong, Alex Wong, Barry Szeto, Kenneth Yu, Paul Li Professional Development – Ricky Chau, Henry Mok Recreation – Jackson Wan, Angela Chan, Lornnie Choi, Stephen Cheung Seminar / Technical Visit – Christine Chu, William Wong, Alex H.K. Wong, W.K. Lau, Wingo Tang Web-site – Sammy Poon, Edwin Lee, Eric Mok, Stanley Wong External coordination with WGAHK – Jonson Yue
Secretarial Office	IGDS Office EF611, The Hong Kong Polytechnic University, Hung Hom Tel: 2766-6606 Fax: 2764-4471

Appendix A

Activities Calendar 2005

2005	General	Membership	Website	Seminar/Visit	Recreation	Professional Development
Jan	Define main tasks of this year: 1. join Federation of PolyU AA; 2. establish membership system; 3. create a stable, long-lasting website	Need to do members registration with info on Joint Award/Warwick Award in order to meet requirement of joining Federation of PolyU AA with 90% of members holding PolyU award	Resolved to capital budget HK\$6,000 for design, setup and hosting of website; annual hosting fee about HK\$600; updating of content by website sub-committee			
Feb	28/2 - Student orientation (about 25 participants)	Draft letter and registration form to be included in IEBMP Circular	Define structure and user requirement of website, outsource to execute setup		26/2 - Spring dinner (about 24 participants)	Liaise with IEE regarding new requirement for Chartered Engineer
Mar	8/3 and 15/3 - Mentor lunch with ISE Dept. Yr.3 student (12 IGDS alumni joined the mentor lunch)	Draft amendments on M&A to cope with changes in membership	modification & customerization by vendor, test site setup for comment	11/3 - IGDS Project experience sharing to current student (about 40 participants)		Liaise with Chartered Institute of Marketing and Toastmaster Club for joining their activities
Apr		Further discussions and draft amendments on M&A	further programming and trial run of test site	16/4 - KMB Kowloon Bay depot visit (27 participants)	29/4 - Golf day (37 participants)	

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May	Invite Dr. W.K. Lo and Mr. Peter Wong as Honorary President	Ex.Co. meeting 7/5 resolved to membership structure of Life Member, Ordinary Member and Associate. IEBMP Circular sent out by IGDS office by post to all graduates.	further modification	28/5 HR Seminar - Trend of management Role (about 60 participants)		24/5 Academy of Management Consultants Conference (IGDS Alumni as supporting org.)
Jun		About 140 registration forms were received, graduate status sent to IGDS office for verification	New website launched on 23/6			25/6 IEE seminar - Career development for engineer in China (about 70 participants)
Jul	13/7 Congregation in Warwick (4 graduates from HK attended) 9/7 10th Anniversary Celebration Dinner for FHKPUAA (participated 1 table of 12 alumni)	23/7 EGM passed special resolutions on amendment of M&A				
Aug		Consolidate membership list, more promotion				13/8 MIEE / CEng Workshop (about 40 participants)
Sep	8/9 Congregation ceremony in Hong Kong (6 alumni attended the ceremony)	206 registered members, Warwick award 70, Joint award 107, Associates 21, unidentified 8		10/9 Quality Control seminar on Chinese medicine (supported by 6 sponsors with souvenirs, about 50 participants attended)	10/9 Summer adventure boat trip, postponed from 20/8 due to bad weather, 24 participants	

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Oct						8/10 MIEE/CEng application experience sharing (about 15 participants)
Nov	20/11 Greening HK by PolyU Alumni Community Project			26/11 Executive Forum on Acquisitions & Mergers		
Dec	3/12 - WGAHK / University of Warwick 40th Anniversary dinner				10/12 Annual dinner – Memorable Night	
Remark:						
green	joint events with WGAHK					
blue	support activities of FHKPUAA					
red	events to celebrate 16th year of launching IGDS in HK, 25th anniversary of WMG, 40th anniversary of University of Warwick					